

bay area
EDITORS' FORUM

on the web

www.editorsforum.org
Write to us: forum@editorsforum.org
List a job: jobs@editorsforum.org

mail

Bay Area Editors' Forum
PMB 120
1474 University Avenue
Berkeley, CA 94702



bay area
EDITORS' FORUM

looking for an **EDITOR?**
we can help you
find just the **RIGHT ONE . . .**



editors' forum members specialize in

- | | |
|-------------------------------|-------------------------------|
| Acquisitions editing | Magazine publishing |
| Academic/scholarly publishing | Marketing |
| Advertising | Medical/health care |
| Arts and entertainment | Newspaper publishing |
| Book doctoring | Packaging copy |
| Book publishing | Page design |
| Business/finance | Photo research |
| Children's book editing | Production editing |
| Computers/technology | Project editing |
| Cookbook editing | Project management |
| Copyediting | Proofreading |
| Copyright/permissions | Publications consulting |
| Copywriting | Religious and |
| Corporate communications | inspirational publishing |
| Desktop publishing | Research/fact checking |
| Developmental editing | Science and engineering |
| Editing for digital media | Script/screenwriting |
| Education | Software |
| Environmental sciences | Technical writing/editing |
| Feature article writing | Textbook publishing |
| Fiction editing | Training |
| Ghostwriting | Translation and |
| Graphic design | foreign language editing |
| Indexing | Travel, leisure and sports |
| Information design | Web and multimedia publishing |
| Instructional design | Word processing |
| Law | Writing coach |

what is the bay area editors' forum?

The Bay Area Editors' Forum (BAEF) is a professional organization for in-house and freelance editors from a variety of publishing and publications settings. Founded in 1989, the Editors' Forum is the oldest association of its kind in the San Francisco Bay Area. Since then, we've grown into a broad-based resource for editors and writers—and their clients—in Northern California, the rest of the U.S., and several other countries.

Our members work in a variety of local industries—from book publishing to advertising, health care to technology. We edit and write books, magazines, technical documentation, scientific journals, educational materials, and business communications. We work at every stage of the editorial process, from acquisitions to proofreading, from editorial consulting to indexing. Our members include project managers, fact checkers, translators, and indexers.

how can the editors' forum help you?

members

Members (and non-members) can attend our nine monthly programs each year at Mechanics' Institute in San Francisco, find mutual support, and access a wealth of resources on our Web pages and from other members. Members can also describe their editorial services and interests on their individual Web pages in our database of editors and writers, and add a photo or graphic if desired. Members can edit their listings at any time.

Learn more about editing from our Editorial Services Guide, which describes the various jobs that editors perform. Go to www.editorsforum.org, and click on "What do editors do?"

Use the extensive Forum Index to read informative articles on topics of interest to editors and everyone in the publishing community. From our Resources page, access dictionaries, examples of style guides, and other reference materials along with other sites of interest to editors, writers, and freelancers. Go to www.editorsforum.org and click on "Forum Index" or "Editing Resources."



Join the Editors' Forum for only \$40 per year, and receive the monthly Bulletin that previews the upcoming program and summarizes the previous one, where members and invited speakers discuss new skills and information, and make contacts. For further networking opportunities, members can also join our email discussion group.

employers

If you are an employer or contractor, you can use the Forum's job listing service and online database to find just the right editorial and writing talent.

Advertise your contract and staff jobs to more than 300 editors who have a variety of skills and specialties. Job listings are always free, and are not reposted elsewhere. You can advertise a job by emailing your job description to jobs@editorsforum.org.

Find the editors and writers who best meet your requirements by searching our database of more than 300 editors with over 50 editorial and writing specialties. Go to www.editorsforum.org, and click on "Find the right editor."

tips for using our database to find the right editor

You can reach our members by searching our database in several different ways, depending on your needs:

- You can search by name, city or zip code.
- You can search by job title using either the dropdown menu or the search line.
- You can broaden your search to get variations on a word by using an asterisk as a wildcard. For example, enter "writ*" instead of "writer" to obtain variations such as "writer," "writers," "writing," "written," "write," "writes."
- You can find a copyeditor (or copy editor) who uses FrameMaker, a writer who specializes in work done on a Mac, or an editor who translates a particular language by entering multiple search terms.
- If you want to hire editors or writers who specialize in marketing, academic, business, science, mathematics, textbooks, fiction, nonfiction, or any other area, enter the word or phrase that best fits your need. For example, you could narrow a search by entering the phrase "college textbooks."

